



## Monitoring & Self-Evaluation Policy

### INTRODUCTION

We plan learning and teaching to enable each child to reach the highest level of personal achievement. In order to ensure that plans are effective, responsive and meet the needs of all pupils, we have a robust and rigorous approach to monitoring and evaluation across the Academy. We monitor the impact of all aspects of teaching and learning and ensure that the Academy Improvement Plan reflects further development and improvement.

### MONITORING

Monitoring is the means by which we gather information. We do this systematically across a range of self-evaluation activities within our academy. We believe that effective monitoring:

- Promotes excellent learning and teaching throughout the school;
- Ensures excellent planning and delivery of the curriculum;
- Identifies the strengths and needs for professional development;
- Offers an opportunity to celebrate progress made and success;
- Provides information to support self-evaluation;
- Ensures consistency throughout the academy;
- Ensures that every child is receiving their entitlement to make good progress and is appropriately challenged to reach their full potential.

### EVALUATION

Evaluation is the judgement made on the effectiveness of actions taken, based on their impact on the quality of the children's learning.

### MONITORING AND SELF-EVALUATION FRAMEWORK

At Queensmead Primary Academy:

- Monitoring and Self-Evaluation are a part of a planned process of school improvement and involve a range of different members of the staff team over the course of the school year.
- We include SLT, Leaders of Learning, Teachers and Support Staff in contributing to the evaluation of our Academy.
- We follow a planned cycle of academy self-evaluation. This ensures that all aspects of the Academy's performance are systematically and regularly reviewed as part of the annual cycle.
- An action plan for core subject leaders is in place. This is reviewed each termly when new targets are agreed.

## **ROLES AND RESPONSIBILITIES**

The Senior Leadership Team:

- enable and support staff at Queensmead Primary Academy to develop and improve.
- identify areas that need to be developed
- carry out monitoring and self-evaluation activities
- ensure that data generated from monitoring and self-evaluation is collated, analysed and is used to review progress, recognise achievement and inform future planning/ development.
- ensure that pupil performance information and data is collected, analysed, moderated and used to inform target setting.

Subject Leaders:

- carry out monitoring and self-evaluation activities to develop their subject across the Academy which may include: lesson observations, book scrutiny, pupil interviews, planning scrutiny etc.
- effectively liaise with colleagues to ensure that the subject is delivered according to Skills Progression Grids so that progress within the subject is maintained
- Prepare, update and review Knowledge Organisers to support teaching and learning in each year group
- Reflect on the delivery of their subject and create a responsive action plan to address development needs

## **EQUALITY STATEMENT**

Queensmead Primary Academy is committed to providing the full range of opportunities for all pupils, regardless of gender, race, ethnicity, sexual orientation, and disability, social, cultural or religious background. All pupils have access to the curriculum and the right to a learning environment which dispels ignorance, prejudice or stereotyping.