



Inspection report

Queensmead Primary Academy Winstanley Drive Leicester LE3 1PF	Date Of Inspection:12.02.22
Responsible Person: Liz Latham	Name Of Inspector(s): Geoff Slade
SENDCo: Miss C Holmes	Relevant Contacts: Natasha Buswell (H&S Contact), Simon Ingall (Site Manager)

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Introduction

Introduction

1. Improving the physical environment of academies to enable those with disabilities to take better advantage of education, benefits, facilities and services provided
2. This Accessibility Plan has been drawn up in consultation with the Greenwood Academies Trust Board, pupils, parents, staff and Advisory Councillors of the Academy and covers the period from June 2021 –June 2024.
3. We are committed to providing a fully accessible environment which values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.
4. The Greenwood Academies Trust (GAT) plans, over time, to increase the accessibility of provision for all pupils, staff and visitors to all of our sites. Individual Accessibility Plans are produced for each Academy and contain relevant actions to:
 - a. Improve access to the physical environment of the Academy, adding specialist facilities as necessary. This covers improvements to the physical environment and physical aids to access education.
 - b. Increase access to the curriculum for pupils with a disability, expanding the curriculum as necessary to ensure that pupils with a disability are as equally prepared for life as are the able-bodied pupils. This covers teaching and learning and the wider curriculum of the Academy such as participation in after school clubs, leisure and cultural activities, off site visits etc. It also includes the provision of specialist aids and equipment, which may assist disabled pupils in accessing the curriculum.
 - c. Improve the delivery of written information to pupils, staff, parents and visitors with disabilities. This will include hand-outs, timetables, textbooks and information about the Academy and its events. The information will be made available in various preferred formats within a reasonable time frame.
5. Attached are Action Plans, relating to these key aspects of accessibility. The plans will be reviewed and adjusted on an annual basis. New Action Plans will be produced every three (3) years.
6. We acknowledge that there is a need for on-going awareness raising and training for staff, Trustees and Advisory Councillors in the matter of disability discrimination and the need to inform attitudes on this matter.

7. The Accessibility Plan should be read in conjunction with the relevant sections of following documents:

- a. SEN and Disability Policy
- b. Admissions Policy
- c. Pupil Behaviour and Exclusions Policy
- d. Every Child Matters
- e. Organisation of Pupil Learning
- f. Education Brief
- g. Academy Improvement Plans
- h. Academy Brochures
- i. Asset Management Plan

8. The Action Plan for physical accessibility relates to the Access Audit of the Academy, which is undertaken regularly by the Health and Safety Team. It may not be feasible to undertake some of the works during the life of this first Accessibility Plan and therefore some items will roll forward into subsequent plans. The audit will be reviewed prior to the end of each three-year plan period in order to inform the development of the new Plan for the following period.

9. As curriculum policies are reviewed, a section relating to access will be added to that on Equality and Diversity. The terms of reference for the GAT Finance and General Purposes (F&GP) and Advisory Council committees will contain an item on 'having regard to matters relating to Access'.

10. The Academy Brochure will make reference to this Accessibility Plan.

11. The Academy's Complaints Procedure covers the Accessibility Plan.

12. Information about our Accessibility Plan will be published in each Academy's Annual Report to Parents (statutory).

13. The Plan will be monitored through the Academy Advisory Council. Each Council will produce a termly report on progress against the plan for the GAT F&GP.

14. The Academy will work in partnership with all stakeholders in developing and implementing this plan.

15. The Plan will be monitored by Ofsted as part of their inspection cycle

Resources

Building Bulletin 102: Designing for disabled children and children with special educational needs.

Building Bulletin 103: Area guidelines for Mainstream Schools

Approved Document M + K

Gov.Uk Fire Safety Risk Assessment- Escape for Disabled People

LABC Building Regulations in Practice - Accessible Toilets by David Spooner

Building Details

Queensmead Primary Academy Winstanley Drive Leicester LE3 1PF	No. of Buildings: 2 No. of Floors: 1 No. of Pupils: 436 No. of Employees: 74
<h3>Mobility Impairment - Requirements</h3> <p>Circulation routes</p> <p>There is level access from the front and rear of the building. Car park surface is even with no holes and designated accessible parking spaces. Joints between surfaces and pavers are not more than 5mm wide. Inspection chamber covers and service inspection chambers are flush with the surface. Designated disabled parking spaces are available with drop kerbs and level access to pedestrian walkway. Communication box at entry to the school grounds is no more than 400mm from ground level Pedestrian gates or entrances onto the grounds have a min clear opening width of 850mm Disabled parking space dimensions 4800mm x 2400mm additional hatched extending 1200mm along either side and rear All disabled parking spaces shall be adequately signed</p> <p>Ramps have;</p> <ul style="list-style-type: none"> o A clear width of 900mm o A top and bottom landing o An intermediate landing provided between flights and at any change of direction o Landings are a minimum of 1200mm long, clear of the swing of any door or gate o Kerb/edging min100mm high o Handrails set at 900-1000mm height 	

Communal entrance and reception areas

Doors have a minimum width of 775mm

Threshold is accessible (does not impede wheelchair access)

Means to open the door or doors are automatic

Emergency exit (green button) fitted to the inside

Reception lobby is wide enough to accommodate a wheelchair and companion with a clear manoeuvring space of 1200mm deep x 1800mm wide, if there is a knee recess at least 500mm deep and 1400mm deep and 2200mm wide, if there is no recess.

Any reception desk or counter is designed to accommodate both standing and seated visitors such that at least one section of the counter is at least 1500mm wide with its surface no higher than 760mm and a knee recess, not less than 700mm, above floor level.

Dining areas

Access to and from the dining area is suitable width for those with mobility impairment to move around.

Furniture is suitable for use for those in a wheelchair and allows interaction between all pupils and staff whilst dining

Classrooms

Classrooms with a final exit have a wide door with a ramp for ease of exit in an emergency. Emergency escape from the classroom; ramped egress from final exit

Accessible W/Cs

Sufficient accessible toilets for the site. All fixtures and fittings are set at a height suitable for the age range of the intended users

Sufficient manoeuvring space outside the door to the WC

Flush lever is on the open side. A user should be able to flush using a hand, an elbow, or any other part of the body. Some people do it with their chin. If it is not on the open side, it will be impossible to reach from a wheelchair.

Single lever thermostatically controlled tap is located on the corner of the washbasin closest to the toilet.

All facilities e.g. paper towels, soap, toilet paper shall be accessible whilst sitting on the toilet.

The ceiling pull switch is located so that it can be operated from the toilet and from an adjacent floor area, the switch has two G pulls, one set at a height between 800 - 1000mm and the other set 100mm above floor level.

Accessible toilets in primary schools must be age appropriate. The requirements are detailed below:

- **KS1 (early years – 7)**

- o WC with seat height between 300-350mm.
- o Grab rail height to 100-150mm above the seat height and 300-400mm from the centre of the seat,
- o Basin fixed at 500-550mm above floor level.
- o All vertical grab rails at 800mm centres above floor (assuming 600mm grab rail) and at 350-400 centres from the basin.

- **KS2 (7-11y) and secondary**

- o WC with seat height between 420-430mm.
- o Grab rail height to 100-150mm above the seat height and 400-500mm from the centre of the seat
- o Basin fixed at 650-700mm above floor level.
- o All vertical grab rails at 950mm centres above floor (assuming 600mm grab rail) and at 450-500 centres from the basin.

In multi storey buildings there should be an accessible WC on each floor with a travel distance to the nearest such WC being no greater than 25mtrs.

Hygiene room

A specialist hygiene room should be available with a fixed/mobile hoist and space for assistants to change a pupil.

In a primary school this should contain a changing bed and accessible WC unless this is included in an adjacent accessible toilet (9m²).

Visual Impairment

Lighting and contrast

Lighting is suitable and sufficient

Light sources do not create unnecessary shadows (shadows can create optical illusions)

Glare is avoided from shiny or glossy surfaces

Light levels through different rooms and levels are equal

Walls, floors and doorways have sufficient contrast with a difference in light reflectance value (LRV) of >30.

Colour scheme is simple and the number of colours used is limited

Manifestations on glass doors and windows were necessary e.g. full length wider than 400mm

Door frame contrasts against walls and door furniture contrasts with doors.

Sockets and switches contrast to walls.

Signage using braille in raised format is in use.

Circulation routes

A visually impaired person using a long cane or with an assistance dog needs a walkway measuring at least 1100mm.

A visually impaired person who is being guided needs a width of at least 1200mm.

There is unobstructed height above pedestrian walkways of at least 2300mm (2100mm where a sign is suspended).

Contrasting nosings (with a difference in Light Reflectance Value (LRV)) between the nosing and the body of the step of at least 30) are provided on each step's tread and riser, to help visually impaired people identify the location of the steps, these should be 55mm wide across the whole width on both the tread and riser. Hatched tape must not be used. Depending on the background a white, black or yellow nosing will usually be appropriate.

A tactile warning surface is incorporated at the top and bottom of external flight of stairs. These textured surfaces are used by the visually impaired to detect when there may be change in level or where pedestrian and vehicular routes may cross.

Handrails are easily distinguishable from the background through the use of good visual contrast and have features to prevent guide dogs from walking under the rails, but with sufficient openings between vertical members to ensure that children and wheelchair users can see, and be seen, through the railings. Handrails should be of a material that is not cold to the touch when temperatures are low.

Unobstructed height above a pedestrian way is also important, especially for visually impaired people.

This should be a minimum of 2300mm. Where a sign is suspended over a walkway a minimum clearance of 2100mm is acceptable. Where trees overhang a walkway it is advisable to cut them back

to at least 3000mm clear height to allow room for regrowth.

NB people with a visual impairment often lose the ability to distinguish between colours; therefore contrast is important. Contrast can be assessed by taking a photograph of the area e.g. flight of stairs,

accessible WC and printing the photo in monotone. If the edge of the steps, railings fittings etc. can be

clearly distinguished there is sufficient contrast.

Communal lifts

Tactile indication, to identify each storey, is provided on the landing and adjacent to the call button.

Tactile indication to confirm the floor selection is provided on, or adjacent to, the lift buttons within the car.

A raised button within the car indicates the ground floor.

Where the lift serves more than three storeys, it provides visual and audible indicators to identify the floor reached.

Hearing Impairment

Visual alarms such as beacons are mounted at a minimum height of 2.1m from floor level, in a position that is likely to attract attention.

Visual alarms (beacons) are in use in where those with hearing impairment might be alone, such as accessible toilets, where the background noise might exceed 90 dB(A) or where hearing protection is likely to be used for example in music rooms and D&T rooms. For accessible toilets, the alarm must be easily visible by somebody seated on the toilet.

Hearing loops are in place at reception areas with portable hearing loops available to hearing impaired people when required throughout the site. This must be indicated with signage.

	Pass	Fail - 1 Month	Fail - 6 Months	Fail - Immediate
Carpark/Approach	0	0	1	0
Entrances/Reception	2	0	0	0
Accessible Toilets/Hygiene Rooms	0	4	1	2
Hallways/Corridors	3	0	0	1
Stairs/Steps/Ramps/Lifts	0	0	0	0
Classrooms/Communal areas	0	0	0	0
External areas/Playgrounds	0	0	0	0

	Pass	Fail - 1 Month	Fail - 6 Months	Fail - Immediate
Specific arrangements	0	0	0	0
Mobility Impairment	0	0	0	0
Visual Impairment	0	0	0	0
Hearing Impairment	0	0	0	0
Sensory Impairment	0	0	0	0

	Pass	Fail - 1 Month	Fail - 6 Months	Fail - Immediate
Curriculum Access	0	0	0	0
Mobility Impairment	0	0	0	0
Visual Impairment	0	0	0	0
Hearing Impairment	0	0	0	0
Sensory Impairment	0	0	0	0
Room Size/ Requirements	0	0	0	0

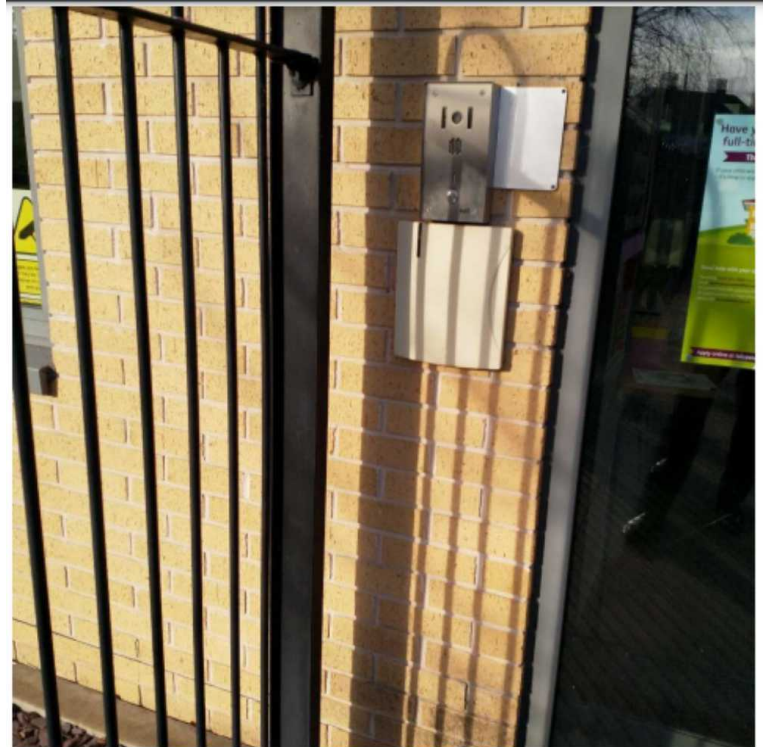
	Pass	Fail - 1 Month	Fail - 6 Months	Fail - Immediate
Document Check	0	0	0	0

Carpark/Approach

FAIL - 6 MONTHS

Intercom at main reception gate too high.

Relocate to 1200mm from ground level



Registration drawing

qpa..

Inspector

Billy Shaw

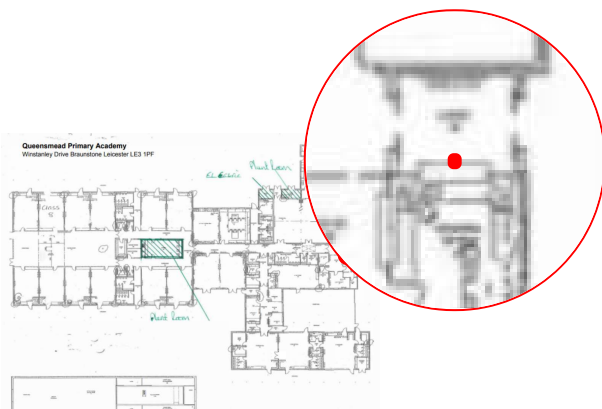
Registration time

15.3.2022, 12.46

Entrances/Reception

PASS

Lowered section of counter in main reception



Registration drawing

qpa..

Inspector

Billy Shaw

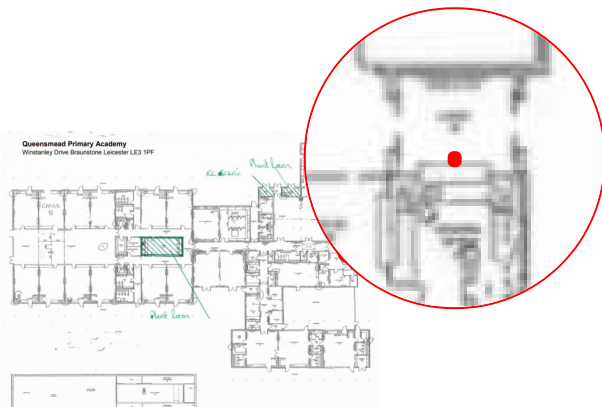
Registration time

24.6.2022, 14.16

Entrances/Reception

PASS

Hearing loop within reception, highlighted with clear signage



Registration drawing

qpa..

Inspector

Billy Shaw

Registration time

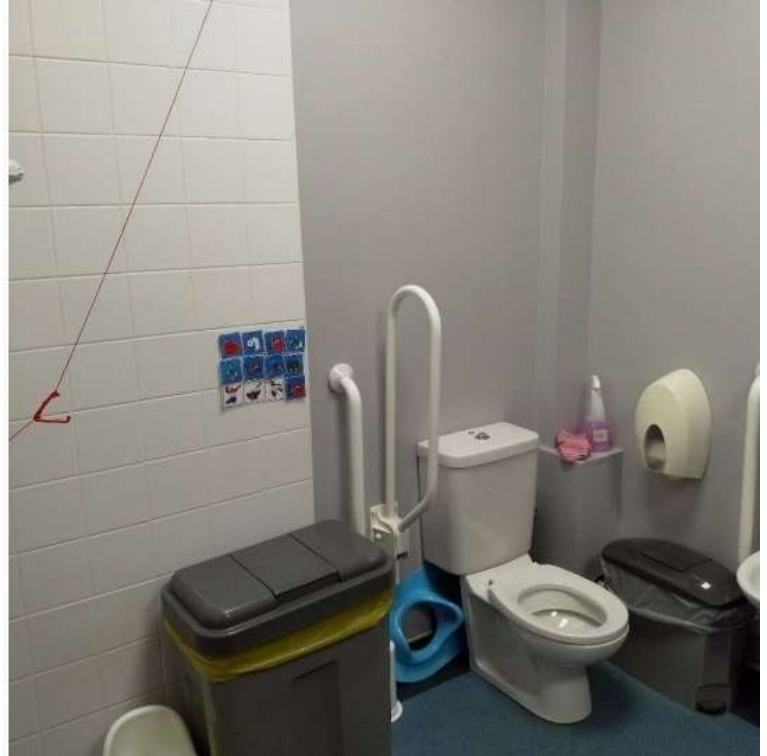
24.6.2022, 14.16

Accessible Toilets/Hygiene Rooms

FAIL - 1 MONTH

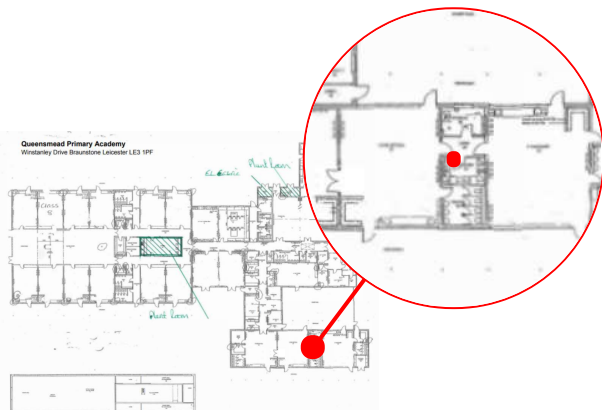
Fittings on toilet do not comply with the guidance and are not suitable for a disabled person. The toilet flush is of the wrong type and in the wrong position. Lever should be on the open side of the toilet so that it is accessible by somebody seated in a wheelchair. The handle should be of the paddle/spoon type so that it can be operated by a closed fist, elbow or chin

Emergency communication pull is tied up and not accessible by somebody seated on the toilet. Release pull and ensure that when it is in position it is not obscured by any other fittings e.g. bin and that the handles are positioned at the right height (100mm above floor height for the lower handle and 800-1000mm above floor height for the upper handle)



A paper towel dispenser should be located within easy reach of a person seated on the toilet.

Soap should be available from a fixed dispenser located above the sink.



Registration drawing

qpa..

Inspector

Billy Shaw

Registration time

22.4.2022, 10.39

Accessible Toilets/Hygiene Rooms

FAIL - 1 MONTH

An accessible toilet should be located within 40 metres of any point in the building. There are some areas of the building that are over 40 metres from an accessible toilet. Create accessible toilet in male toilet as part of works to reinstate hygiene room NB an accessible toilet can be used by staff and counts towards the number of toilets required in the building

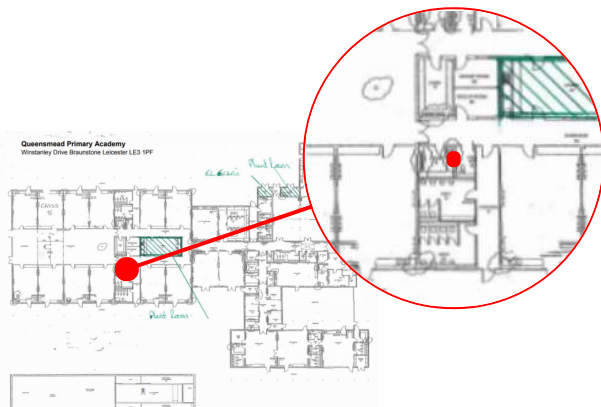
Emergency communication pull is not accessible; obscured by bin

Toilet flush lever in wrong position. Lever should be on the open side of the toilet so that it is accessible by somebody seated in a wheelchair. The handle should be of the paddle/spoon type so that it can be operated by a closed fist, elbow or chin



A paper towel dispenser should be located within easy reach of a person seated on the toilet.

Soap should be available from a fixed dispenser located above the sink.



Registration drawing

qpa..

Inspector

Billy Shaw

Registration time

15.3.2022, 12.46

Accessible Toilets/Hygiene Rooms

FAIL - IMMEDIATE

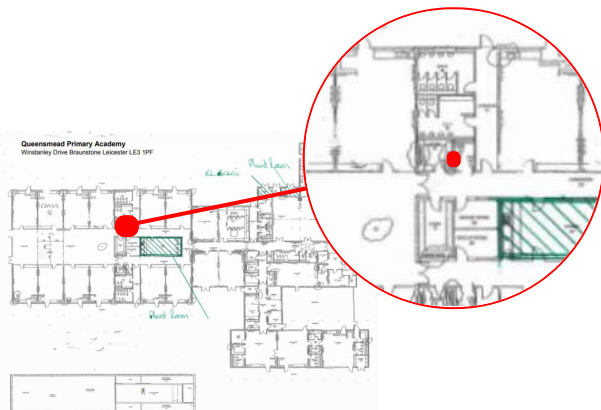
Emergency communication pull is not accessible; obscured by bin

Emergency communication pull should be within reach of the toilet, with one handle positioned at 100mm above floor height and the other between 800mm - 1000mm above the floor.

Toilet flush lever should be of the paddle/spoon type so that it can be operated by a closed fist, elbow or chin

A paper towel dispenser should be located within easy reach of a person seated on the toilet.

Soap should be available from a fixed dispenser located above the sink.



Registration drawing

qpa..

Inspector

Billy Shaw

Registration time

15.3.2022, 12.46

Accessible Toilets/Hygiene Rooms

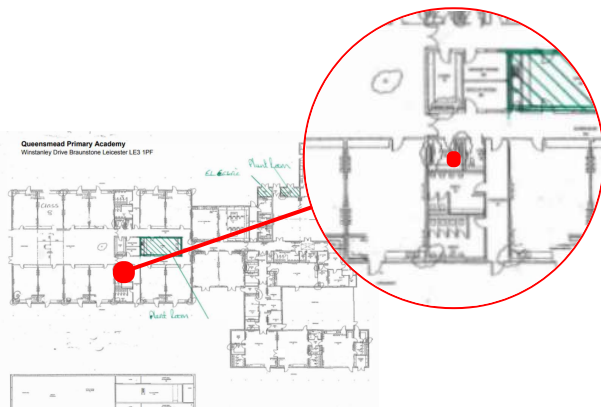
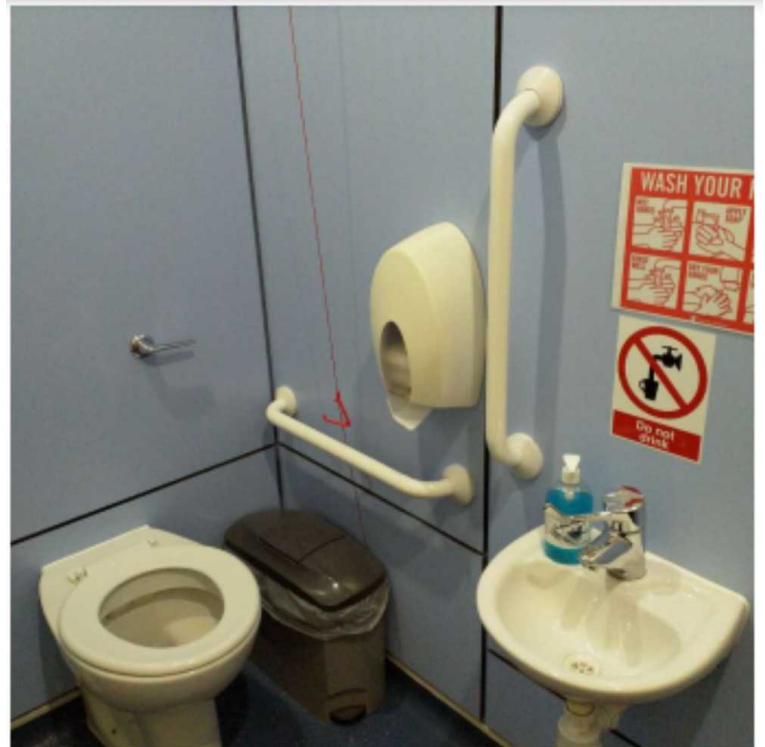
FAIL - IMMEDIATE

Emergency communication pull is not accessible; obscured by bin

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Registration drawing

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Inspector

Billy Shaw

Registration time

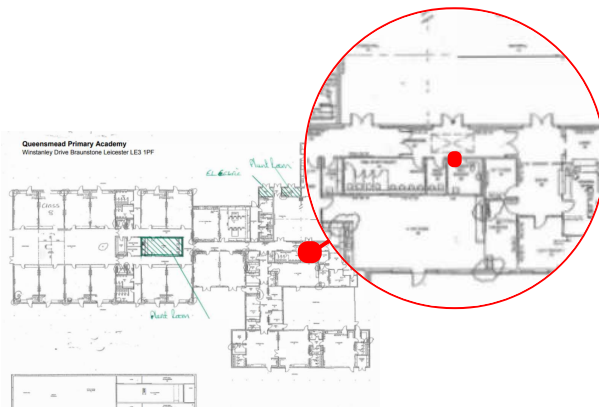
15.3.2022, 12.46

Accessible Toilets/Hygiene Rooms

FAIL - 6 MONTHS

Hygiene room converted to male toilet.

Reconfigure to hygiene room and change male toilet back to original configuration



Registration drawing

qpa..

Inspector

Billy Shaw

Registration time

15.3.2022, 12.46

Accessible Toilets/Hygiene Rooms

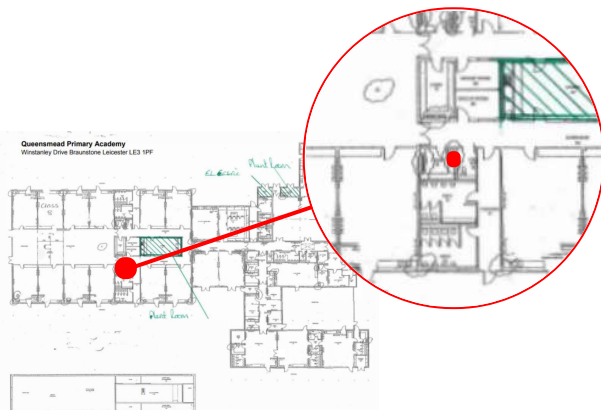
FAIL - 1 MONTH

Emergency communication pull is not accessible; obscured by bin

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Registration drawing

qpa..

Inspector

Billy Shaw

Registration time

15.3.2022, 12.46

Accessible Toilets/Hygiene Rooms

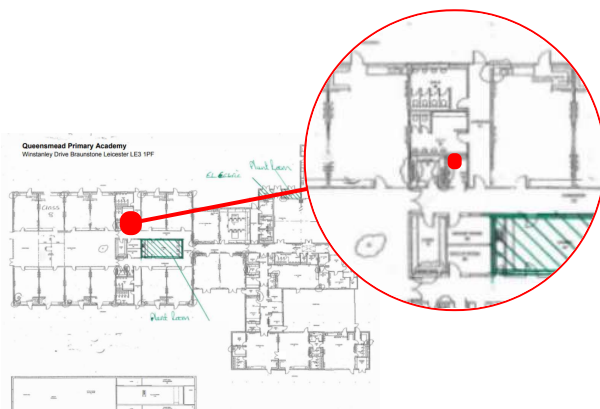
FAIL - 1 MONTH

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Registration drawing

qpa..

Inspector

Billy Shaw

Registration time

15.3.2022, 12.46

Hallways/Corridors

PASS

Full length glass doors and windows have sufficient manifestations.



Registration drawing

qpa..

Inspector

Billy Shaw

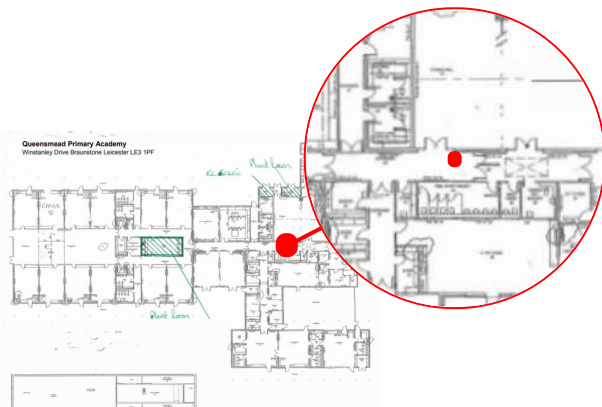
Registration time

15.3.2022, 12.46

Hallways/Corridors

PASS

Good levels of contrast throughout corridors.



Registration drawing

qpa..

Inspector

Billy Shaw

Registration time

15.3.2022, 12.46

Hallways/Corridors

PASS

Change in surface to highlight entrance doorway



Registration drawing

qpa..

Inspector

Billy Shaw

Registration time

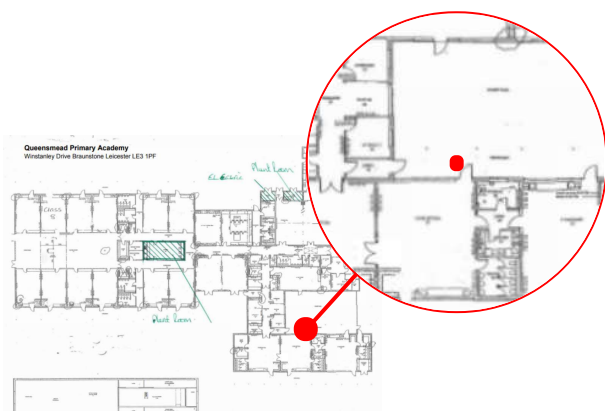
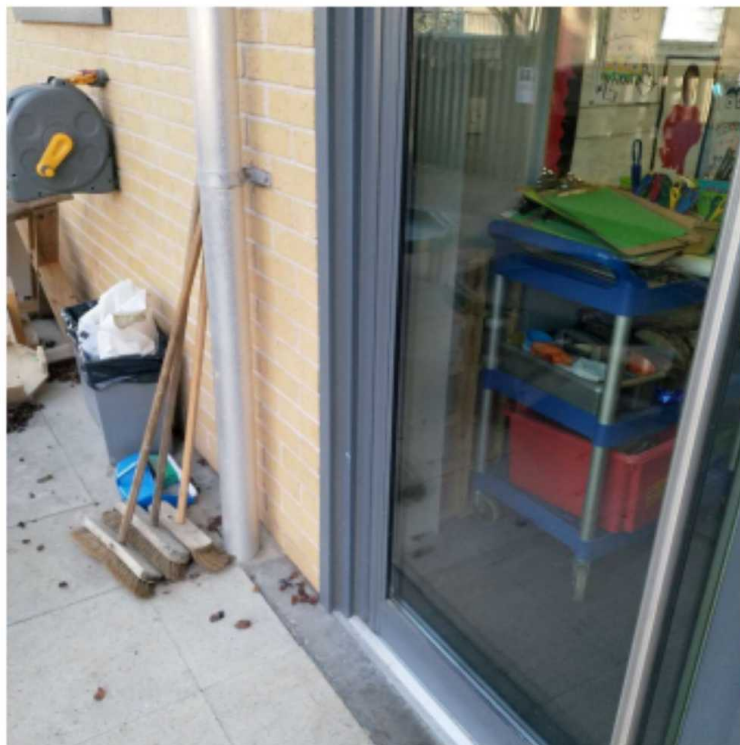
15.3.2022, 12.46

Hallways/Corridors

FAIL - IMMEDIATE

Full length glass doors and windows have insufficient manifestations.

Install manifestations to doors and or windows and contrast strips to door edges. Ensure that glass doors have contrasting protection for when fully open.



Registration drawing

qpa..

Inspector

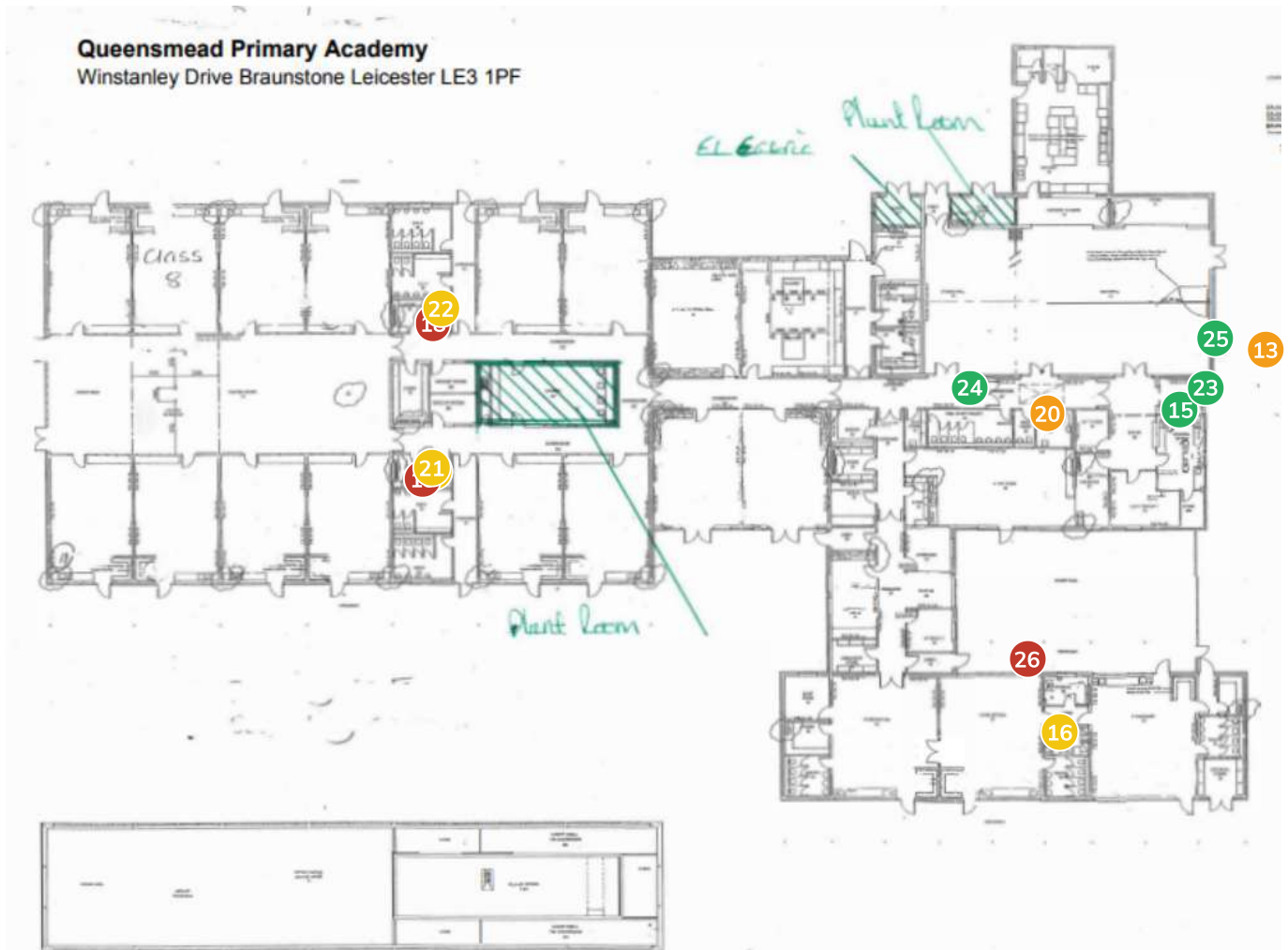
Billy Shaw

Registration time

15.3.2022, 12.46

220212 Accessibility Plan

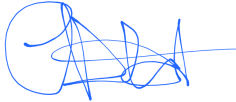
24.6.2022 • QPA - Queensmead Primary



qpa..

- | | | |
|---------------------------------------|---------------------------------------|-------------------------|
| 13 ● Carpark/Approach | 18 ● Accessible Toilets/Hygiene Rooms | 23 ● Hallways/Corridors |
| 14 ● Entrances/Reception | 19 ● Accessible Toilets/Hygiene Rooms | 24 ● Hallways/Corridors |
| 15 ● Entrances/Reception | 20 ● Accessible Toilets/Hygiene Rooms | 25 ● Hallways/Corridors |
| 16 ● Accessible Toilets/Hygiene Rooms | 21 ● Accessible Toilets/Hygiene Rooms | 26 ● Hallways/Corridors |
| 17 ● Accessible Toilets/Hygiene Rooms | 22 ● Accessible Toilets/Hygiene Rooms | |

Closing Comments

Name Of Inspector(s) Geoff Slade	 <hr/> Signature 21.4.2022, 18.38 <hr/> Time
Date of Inspection: 12.02.22	Date of Review: 12.02.25